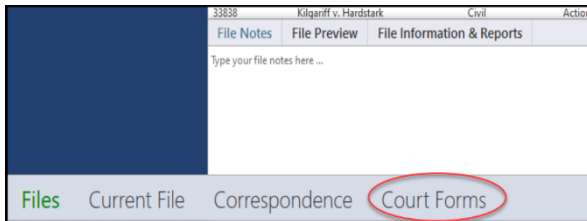




ACL5

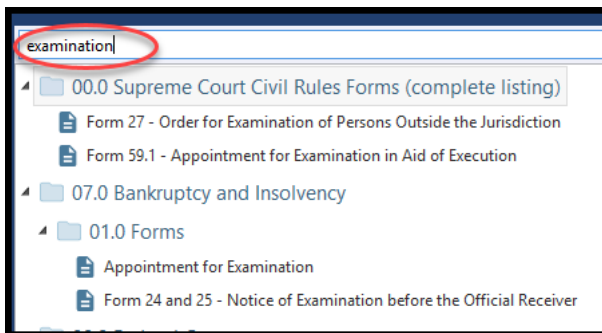
CREATING COURT FORMS



To generate court forms within ACL, with the file highlighted, click on the **Court Forms** tab.

The **Court Forms** module contains all available forms for the jurisdiction and/or type of file selected.

All forms will generate with the the firm's preferred formatting, provided the ACL file is setup correctly, and users can edit documents post-assembly as needed.



Double click any folder to show the court forms.

Alternatively, use the **Search** field to locate a specific form by typing in keywords (ex. examination).

The view will filter to display only the forms matching the keywords entered.



For assistance contact:

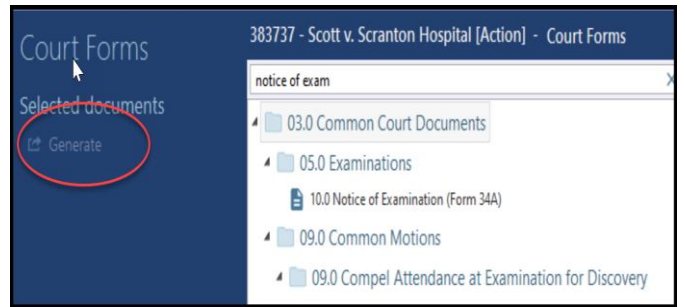
ACL Support

416.363.1650 x100 / 1.800.340.3234 x100

supportacl@dyledurham.com

dyledurham.ca

Double click on any template or click **Generate** to generate the document.



Note various forms require additional data before assembly and users can enter the required data into the dialog page that appears. Once information has been captured within the dialog, click **OK** to assemble the document.

For assistance contact:

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When being **certain** is everything

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